



STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES  
DIVISION OF THE STATE ARCHITECT

FORM

DSA-102

Rev. 9-02

CONTRACT INFORMATION

File prior to start of construction  
Submit information for each contract on a separate form.

File #

App.#

Project Name

District / Owner

Contract Amount \$

Start of Construction (Date)

Contractor & Address

Subcontractors: (Attach list with names and addresses.)

Testing Laboratory & Address

LEA #:

Exp. Date:

I have verified that the lab is employed directly by the  
School District per Section 4-335 (b) of Title 24, Part 1:

☐

Inspector & Address

Scope of Contract: (List buildings. In addition, complete items 1 through 4 below)

1. Alternates included in this contract are: (Complete bid form showing cost is acceptable in lieu of detailed description hereon.)

2. Buildings and other portions of the work SHOWN on the approved plans and specifications but NOT INCLUDED in this contract are:

3. Buildings and other portions of the work NOT SHOWN on the approved plans and specifications but INCLUDED in this contract are:  
(Describe. If necessary, please use the reverse of this form.)

4. Buildings and other portions of the work SHOWN ON OTHER applications and INCLUDED in this contract:  
(Describe. If necessary, please use the reverse of this form.)

Signature (Architect or Engineer in General Responsible Charge of Observation of Work)

Forward to (Choose one):

☐ DSA San Francisco Bay Area Region  
1515 Clay Street, Suite 1201  
Oakland, CA 94612

☐ DSA Sacramento Region  
1225 R Street  
Sacramento, CA 95814

☐ DSA Los Angeles Basin Region  
311 South Spring Street, #1301  
Los Angeles, CA 90013

☐ DSA San Diego Region  
16680 West Bernardo Drive  
San Diego, CA 92127

NOTE: Approval of an inspector shall be secured at least 10 days prior to start of construction.

Disclaimer: I certify that this form is an exact duplicate (verbatim) of the form provided by the Division of the State Architect (DSA). In the event a conflict should exist, the language in the DSA form will prevail.